

**IAMRA Board of Directors  
Governance**

**As stated in the IAMRA Bylaws, Chapter VI., Section D. Duties of Officers:**

1. The duties of the Chair will be to:
  - a. carry out such functions and duties on behalf of IAMRA as may be necessary for the efficient functioning of IAMRA and in accordance with the Articles of Incorporation, these Bylaws and the policies and decisions of IAMRA;
  - b. preside over all meetings and sessions of the Members General Assembly and the Board of Directors, unless they have a conflict of interest;
  - c. act as the official spokesperson and official representative of IAMRA; and
  - d. perform the duties customary to the office of the Chair of a corporation.
  
2. The duties of the Chair-elect will be to:
  - a. assist the Chair in the discharge of their duties;
  - b. perform the duties of the Chair at their request; and
  - c. in the absence or recusal of the Chair, carry out the functions and duties of the Chair.
  
3. The Secretary will have duties customary to the office of Secretary of a corporation and such other duties and responsibilities as IAMRA and the Board of Directors determine, including, but not limited to:
  - a. being the custodian of the records of the organization; and
  - b. overseeing the Office of the Secretariat.

**As stated in the IAMRA Bylaws, Chapter VII., Section A. Governance:**

1. The governance and administration of IAMRA are vested in the Board of Directors and it will act for IAMRA between meetings of the Members General Assembly.
2. Each member of the Board of Directors is required to comply with the Conflict of Interest Policy, as determined solely by the Board of Directors of IAMRA and published accordingly.
3. The Board of Directors will provide leadership in the development and implementation of IAMRA's strategic plan and business plan.
4. The Board of Directors will carry out the mandates of IAMRA as established by the Members General Assembly, and it will have full and complete power and authority to perform all acts and to transact all business for and on behalf of IAMRA.
5. Members of the Board of Directors may, at the request of or with the support of the Chair, represent and speak on behalf of IAMRA to promote recognition of IAMRA and its efforts to fulfil its goals.

6. The Board of Directors, through the Chair, will present an activity report to the Members and Partners at meetings of the Members General Assembly and regularly through other means including, but not limited to, mailed and electronic communications.
7. The Board of Directors will conduct and manage all property, affairs, work and activities of IAMRA, subject only to the provisions of the Articles of Incorporation, these Bylaws, and to the resolutions and enactments of the Members General Assembly.

**Additionally, as stated in the Nomination Instructions, Board members should:**

- Support the purpose of IAMRA, which is, " To promote effective medical regulation worldwide by guiding the medical profession and supporting best practice, innovation, collaboration, and knowledge sharing in the interest of public safety. "
- Possess a positive outlook on the role and function of medical regulatory authorities;
- Bring a broad, international perspective to specific issues;
- Have the commitment necessary to fulfill the responsibilities of the office; and,
- Demonstrate personal integrity and dedication to advancing the role of medical regulatory authorities.

**And, Board members should adhere to the time commitment required of this office:**

- The Board of Directors will meet as needed via teleconference, typically once every two to three months with a face to face meeting held once a year. The Board will also meet in person at the conference following the Members General Assembly. (NOTE: If a Board member is not able to attend the next conference, they can participate via teleconference).
- While it is understood that not every member may be able to attend every meeting of the Board of Directors, it is expected that individual members will attend and participate in a reasonable number of meetings, making the meetings a priority while they are part of this Board.
- Board members should be prepared to work on projects between meetings and report to the full Board about the progress of those projects at each meeting. Accordingly, Board members might be asked to chair IAMRA committees or workgroups.